



SPANDANA

Detailed Show Cause Notice

Date : 14/6/2025

To,
Employee Name : Vinod Singh
Employee ID : SF0038730
Designation : Branch Manager
Branch : MPGL1357

Subject : Detailed Show Cause Notice

Dear Vinod Singh,

With reference to the complaint number DC-FY-2025-01095 which has been reported on 30/04/2025.

It has been reported that due care is not taken by you while discharging your job responsibilities. An allegation of Collection Misappropriation under Financial misconduct has been made against you. It has been found that

It has been found that "You have collected EMI amount of total Rs.3,300/- on 08th March-2025 from the Borrower- Gayatri Bai Loan No- 352551804, which were not posted in FIMO nor submitted at the branch on same day.

You are hereby informed that any deviation on the part of any official of the Company while discharging the official responsibilities or any other deviation from the Company policies during the same is serious misconduct as per the policy and procedures of the Company.

The above act of yours if proven will amount to serious misconduct on your part and gross violation of the Company's Disciplinary policy & procedures and attract serious disciplinary actions.

Given the above you are asked to explain/reply through the mail id or the mobile number which was registered as per the company records, if any, within 21 days of receipt of this show cause notice that why disciplinary action should not be taken against you as per the policy of the Company, failing to which the Company will proceed in the matter as per the records available, on the presumption that you have no explanation and have accepted the above alleged charges.

For Spandana Sphoorty Financial Limited
Authorized Signatory

Radhakrishna Eale
Senior Vice President (Human Resources)