

Respected HR Sir/Madam,

I am Sushendu Bose (SF0078719) Bagdogra Branch (WB3722) Manager

I am very sorry to inform you that I should not have done the policy violation that I have done my BQM Sir should have changed his role. GR and loan disbursement was done manually by BQM Sir.

Since the loan sanction option was not given to BQMs, it had to be done from BM ID, so I leave and save the sanction and ID. But unfortunately, I made a mistake while performing the task. I assure you that this mistake will not be repeated in future. I hope you will forgive me for my mistake.

I am also deeply sorry for this.

Yours faithfully

Name - Sushendu Bose

EMP ID - SF0078719

Designation → Branch Manager.