

Date: 07-04-2026

To,
The,

Respected Sir,

Parvathipuram Branch,
Spandana Sphorthy Financial Ltd.

I am Moyyi. Chinna Rao Emp Id: SF0080842
Worked as Loan officer in our organization.

Sub: Show Cause letter Explanation.

I am worked as an Employee 2.4 years from this date.
Yesterday 06-04-2026 I got the mail from SSFL Complaint
against Show Cause letter for doing phone pay transactions.
Customers not available in Villager that's why I am doing
Collection through phone pay Sir. I promising you never
do it again and again Sir. I Requesting you please
take my apologize Sir. If I do this again take the
action as well as possible Sir. Can you please ~~take~~ take
my Explanation Sir. Thanking you Sir.

Yours Sincerely,

M. Chinna Rao,

Emp Id: SF0080842

Sig: Mey

Branch: Parvathipuram
phno: 9603234647