



Outlook

Re: Show Cause Notice DC-FY-2025-01228

From Udumbanchola Branch <udumbanchola@spandanasphoorty.com>**Date** Tue 5/13/2025 1:10 PM**To** DAPS Admin <dapsadmin@spandanasphoorty.com>; sarathmattuthavalam@gmail.com <sarathmattuthavalam@gmail.com>**Cc** Sunil N <sunil.n@spandanasphoorty.com>; Shivaraj M H <shivaraj.mh@spandanasphoorty.com>; Jithin Johnson <jithin.johnson@spandanasphoorty.com>

Respected sir,

This is in reference to the showcase notice concerning the sanctioning of 9 loans during my leave from January 09 to 10, 2025, which has been identified as a policy violation.

I would like to inform you that I was taken approved personal leave and had completed the loan process before leave days and handed over the responsibilities to the BQM. Due to the critical nature of business targets in the JFM (January-February-March) period, and the pressure to meet performance goals, loan applications to be processed in my absence.

I am ensuring that such incidents will not be repeated again and apologise for the policy violation happened.

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From: DAPS Admin <dapsadmin@spandanasphoorty.com>**Sent:** Saturday, May 10, 2025 4:43:11 PM**To:** sarathmattuthavalam@gmail.com <sarathmattuthavalam@gmail.com>; Udumbanchola Branch <udumbanchola@spandanasphoorty.com>**Cc:** Sunil N <sunil.n@spandanasphoorty.com>; Shivaraj M H <shivaraj.mh@spandanasphoorty.com>**Subject:** Show Cause Notice DC-FY-2025-01228

Dear Sarath Suresh,

This is to bring your kind attention that the Case DC-FY-2025-01228, has been registered on 10/05/2025 on the charges of Non-Financial.

Therefore, a show cause notice is attached herewith seeking your response (written explanation) on the above said allegations within 48 hours from the receipt of this notice, failing which the company will take necessary action as per its policies & procedures.

To reply regarding this case, please [click here](#).