



SPANDANA

Suspension Order

Date : 14/5/2025

To,
Employee Name : Sumit Kumsr Pandy
Employee ID : SF0046846
Designation : Branch Manager
Branch : BH3434-Barauli

Subject : Suspension Order

Dear Sumit Kumsr Pandy,

With reference to the Complaint ID DC-FY-2025-01300 which has been reported on 10/05/2025.

We understand that there is a serious allegation regarding Non-Financial made against you. It has been reported that

It has been reported that you were allowed unknow person at the branch and also found consume alcohol, which is against the company code of conduct.

Since the allegation happens to be of a serious in nature and amounts to gross misconduct as per the Company's Policy and Procedures of the Company applicable to you. Given the above, you are hereby suspended from duty with immediate effect i.e. from 14/05/2025, pending enquiry (as per Company's policy). You are advised to stay at your residence and not to mark attendance till further notice. Also, you are hereby advised immediately to surrender all files/documents/computers etc. to your reporting authority.

In case of any investigation requirement, management will communicate you to attend at office premises or any other place of business / operations.

For Spandana Sphoorty Financial Limited
Authorized Signatory

Radhakrishna Eale
Senior Vice President (Human Resources)