



SPANDANA

Suspension Order

Date : 31/5/2025

To,
Employee Name : Manoj Kumar
Employee ID : SF0063743
Designation : Credit Assistant
Branch : GR3250

Subject : Suspension Order

Dear Manoj Kumar,

With reference to the Complaint ID DC-FY-2025-01708 which has been reported on 28/05/2025.

We understand that there is a serious allegation regarding Financial made against you. It has been reported that

It has been found that "You have collected multiple EMI's amount of total Rs.19,500/- on 01st July to Dec -2024 & 06th January-2025 from the Borrower- CHANDRIKA DEVI for Loan No- 355706580, which were not posted in FIMO nor submitted at the branch.

Since the allegation happens to be of a serious in nature and amounts to gross misconduct as per the Company's Policy and Procedures of the Company applicable to you. Given the above, you are hereby suspended from duty with immediate effect i.e. from 31/05/2025, pending enquiry (as per Company's policy). You are advised to stay at your residence and not to mark attendance till further notice. Also, you are hereby advised immediately to surrender all files/documents/computers etc. to your reporting authority.

In case of any investigation requirement, management will communicate you to attend at office premises or any other place of business / operations.

For Spandana Sphoorty Financial Limited
Authorized Signatory

Radhakrishna Eale
Senior Vice President (Human Resources)