



Explanation regarding Show Cause Notice

From Brajesh patel <brajeshkumar7987@gmail.com>

Date Fri 26/06/2026 17:25

To Ganesh Prasad Ben <ganeshprasad.ben@spandanasphoorty.com>

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To,

Human Resource Department (HR)
Spandana Sphoorty Financial Limited

Subject: Explanation regarding Show Cause Notice dated 25/06/2026

Respected Sir/Madam,

I would like to submit my explanation regarding the Show Cause Notice and complaint number DC-FY-2026-05083 issued to me.

I have always tried to perform my responsibilities honestly while following company rules and procedures. The customer was unable to make the payment through BBPS or the payment link, so the customer used to make the advance payment. Now the customer has been fully explained about the digital payment process, and such a situation will not occur again in the future.

If any procedural mistake has occurred, it was unintentional. I never had any intention to violate company policy or cause any loss to the company or customer. I assure you that I will strictly follow all company policies and procedures in the future.

Therefore, I kindly request you to consider my explanation and provide me with an opportunity.

Thank you.

Yours sincerely,

Brijesh Patel

Employee ID: SF0068726

Designation: Credit Assistant