

To,

The Inspector in charge,
Basta, Police station, Odisha.

Sub: Application for FIR relating to fraudulent activity adopting offences of cheating, misappropriation by **Sunil Kumar Sing** amounting to **₹4460/-** at Bhubaneswar Branch.

Sir,

With reference to the subject cited above I **Gouranga Patra (BM)**, Resident of **Basta (Rasagobindapur)** Branch, beg to submit that following lines of kind consideration and necessary for their fraudulent activity adopting offences of cheating, misappropriation etc.

That **Sunil Kumar Sing** was working in the Branch Manager. Our Company (Spandana Sphoorty Finance Limited) is providing loan to the female of weaker section of society to strengthen their financial position referring to Guidelines of RBI. That loan is being transferred to the customers Bank Acct after observing all the formalities. As a matter of practice field staffs such as Loan Officer, occasionally BM used to collect regular loan instalments, arrear, and pre-closure amount during field visit and deposited the collected amount at Branch by EOD of the collected date. In this process BM or Loan Officer of the Branch was entrusted to collect payment from Customers.

Branch Name	Complaint Number	Fraudulent Employee Name	Designation	EMPLOYEE ID	Pending for Recovery
Basta (Rasagobindapur)	FN26-27-00906	Sunil Kumar Sing	Credit Assistant	SF0093555	4460/-

During field visit subsequently it was ascertained that Loan Officer/B.M after collecting loan instalments, amounting to **Rs.4460/-** has not deposited in the Branch and misappropriated converting to his own use. After this instruction was given for internal Audit. Auditor of the alleged misappropriated amount doing field visit and verifying connecting documents and submitted Audit Report. As per Audit Report fraudulent staff was found to have committed Fraud adopting offences of cheating and misappropriation. To the tune of **Rs.4460/-**.

Hence, I pray for necessary action against the culprit and oblige.

Yours faithfully

Gouranga Patra
(Gouranga Patra)
Mobile No-8851394642





Department of Posts

Article Number: E0587995412IN
IVR Number: 6979587995412
Transaction Date: 2026-07-23
Transaction Time: 13:49:34
Booking office: Kamardiha B.O
Booking office Pin: 757016
Customer Type: WIC
Service: SP_INLAND_DOC
Payment mode: null
Base Tariff: 47.00
Total Tariff: 47.00
Tax: 8.00
Total Amount: 55.00
Prepaid: 0.00
Amount Paid: 55.00
Weight: 20.0 grams
Sender Name: MR Spandana Sphoorty
Finance Ltd Branch Manager
Addressee Name: MR The IIC Basta
PS Basta PS
Delivery Office: Basta S.O
Delivery Office Pincode: 756029
Track on www.indiapost.gov.in or
Dial 18002666868

Article Number: E0587995412IN
Transaction Date: 2026-07-23
Transaction Time: 13:49:34
Booking office: Kamardiha B.O
Booking office Pin: 757016
Customer Type: WIC
Service: SP_INLAND_DOC
Payment mode: null
Total Amount: 55.00
Prepaid: 0.00
Amount Paid: 55.00
Weight: 20.0 grams
Sender Name: MR Spandana Sphoorty
Finance Ltd Branch Manager
Addressee Name: MR The IIC Basta