

## DAPS Admin

---

**From:** nagaraju m <nagarajum577@gmail.com>  
**Sent:** 19 June 2025 22:13  
**To:** DAPS Admin  
**Cc:** Giddalur Branch; Sudheer M; Sotta Harinath; Shivaraj M H  
**Subject:** Re: Show Cause Notice DC-FY-2025-02125

Dear Sir,

With due respect, I acknowledge receipt of the Show Cause Notice dated 18/06/2025 regarding the complaint of an alleged process lapse concerning the cash deposit on 17/06/2025 from the Allagadda (Chagalamarri) branch.

I wish to submit that I take my responsibilities and the company's code of conduct with the utmost seriousness. Upon becoming aware of the issue, I promptly reviewed the situation and took corrective steps to understand the cause of the delay and miscommunication.

To clarify:

The amount of ₹19,200/- was erroneously double-posted to the customer accounts by the loan officer.

As the Cluster Manager, I was informed of this on the same day and immediately escalated the matter via email to my reporting managers. I also obtained approval from the CBO to address the issue appropriately.

I am currently coordinating with the concerned branch to ensure that the matter is being resolved efficiently. Proper guidance has been provided to the involved staff, and I have reinforced stricter monitoring practices to avoid such errors in the future.

I sincerely regret any inconvenience or confusion this may have caused and assure you of my continued commitment to upholding company policies and procedures. I respectfully request that disciplinary action not be taken, considering the above explanation and my proactive response.

Thank you for the opportunity to present my explanation.

Sincerely,  
Nagaraju Mallepogu  
Employee ID: SF0041991  
Cluster Manager

On Wed, Jun 18, 2025, 5:07 PM <[dapsadmin@spandanasphoorty.com](mailto:dapsadmin@spandanasphoorty.com)> wrote:

Dear Nagaraju Mallepogu,

This is to bring your kind attention that the Case DC-FY-2025-02125, has been registered on 18/06/2025 on the charges of Non-Financial.

Therefore, a show cause notice is attached herewith seeking your response (written explanation) on the above said allegations within 48 hours from the receipt of this notice, failing which the company will take necessary action as per its policies & procedures.

To reply regarding this case, please [click here](#).