

Explanation Letter

Date: 14/08/2025

Branch Name: - ECIL-1

To
The operation HR Team

I Myself K. Tharun, working in Spandana Sproorthy Financial Limited on Joining Date: 25/07/2024, ECIL-1. As my Branch Manager Sir Order, I collected Rs. 30,000 from T. Padma (Borrower) and handover to Sir. I kept my signature in receipt form on collected date (23/12/2024) Sir, could not entry the amount in firm and used for his personal use. But when I asked the Sir about entry of amount. he said, he'll entry later. Every month he given entry on demand time. I am not the responsible for the amount used by our Branch Manager Sir for his personal use.

Yours Sincerely

K. Tharun

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K. Tharun

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