

Birendra Pratap Raghuvanshi

From: Benipatti Branch
Sent: 19 November 2025 19:21
To: Mohit Kishore Prasad; Birendra Pratap Raghuvanshi
Cc: Shankarjee Singh; Rahul Kumar; Chandan Kumar Mondal
Subject: Clarification Regarding Expense Submission Against-(Detailed Show Cause Notice DC-FY-2025-04782)
Attachments: Electricity Bill 1.jpg; Water Payment.jpg; DAPS_1762695569872 (2).pdf

Dear Sir,

This is to clarify that I have not used any fake bills while withdrawing the amount for expenses. After withdrawing ₹4500, I distributed the amount as follows:

- ₹2500 was given to the messenger,
- ₹800 was paid online to the water supplier through PhonePe (transaction proof attached),
- ₹200 was given in cash,(water supplier)
- ₹1000 was paid towards the electricity bill (transaction proof attached).

All transactions were made strictly for official purposes only. I have not used any part of the amount for personal use. Kindly consider this as my official clarification regarding the showcase notice.

Thanks & Regards
Manish kumar singh
BM-Branch manager
Mob -7782828454
spandana sphoorty financial ltd