

To,

The Inspector In charge,  
Berhampur, police station, odisha,

Sub: - Application for FIR relating to fraudulent activity adopting offences of cheating, misappropriation by **Sibaram Behera** amounting to **₹30,130/-** at Berhampur1 Branch.

Sir,

With reference to the subject cited above I **Susant Kumar Swain**, Resident of Berhampur1 Branch, beg to submit that following lines of kind consideration and necessary for their fraudulent activity adopting offences of cheating, misappropriation etc.

That **Sibaram Behera** was working in the Branch. Our Company is providing loan to the female of weaker section of society to strengthen their financial position referring to Guidelines of RBI. That loan is being transferred to the customers Bank Acct after observing all the formalities. As a matter of practice field staffs such as Loan Officer, occasionally BM used to collect regular loan instalments, arrear, and pre-closure amount during field visit and deposited the collected amount at Branch by EOD of the collected date. In this process BM or Loan Officer of the Branch was entrusted to collect payment from Customers.

Branch Name	Complaint-Number	Fraudulent Employee Name	Designation	EM-PLOYEE ID	Pending for Recovery
Berhampur1	FN25-26-02801	Sibaram Behera	Credit Assistant	SF008006 3	30,130

During field visit subsequently it was ascertained that Loan Officer/B.M after collecting loan instalments, amounting to Rs.**30,130/-** has not deposited in the Branch and misappropriated converting to his own use. After this instruction was given for internal Audit. Audit team conducted audit of the alleged misappropriated amount doing field visit and verifying connecting documents and submitted Audit Report. As per Audit Report fraudulent staff **adopting** offences of cheating and misappropriation. To attune of Rs **30,130/-**.

Hence, I pray for necessary action against the culprit and obiige.

Yours faithful,

  
(Susant Kumar Swain)  
Mobile No: 7008095620

भारतीय डाक



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