

# Spandana Sphoorty Financial Limited

## Key Register

Key Holder 1

Key Holder 2

Date	Time	Name	Designation	Key No.	Sign	Name	Designation	Key No.	Sign
08/08/25	6:15 AM	Manish Kumar	B.M.	R	Manish	Subhash Kumar	B.Q.M.	L.	SB
15/08/25	1:06 PM	Deepak Korpatt	L.O	R	DKA	Subhash Kumar	B.Q.M.	L.	SB
18/8	6:00	Manish Kumar	B.M	R	Manish	Subhash Kumar	B.Q.M.	L.	SB
26/8/25	4:00 PM	Abhishek Kumar	L.O	R	Abhis	Subhash Kumar	B.Q.M.	L.	SB
28/8/25	11:02	Manish Kumar	B.M.	R	Manish	Subhash Kumar	B.Q.M.	L.	SB
30/8/25	10:00	Manish Kumar	B.M	R	Manish	Deepak Kumar	L.O	L.	SB
01/09/25	6:30	Manish Kumar	B.M	R	Manish	Subhash Kumar	B.Q.M.	L.	SB
05/09/25	5:10 PM	Manish Kumar	B.M.	R	Manish	Deepak Kumar	L.O	L.	SB
01/10/25	5:30	Manish Kumar	B.M	R	Manish	Deepak Kumar	L.O	L.	SB
02-10-25	6:30 AM	Manish Kumar	B.M.	R.	Manish	Subhash Kumar	B.Q.M.	L.	SB
13-10-25	12:00 PM	Abhishek Kumar	L.O.	R	Abhis	Subhash Kumar	B.Q.M.	L.	SB
15-10-25	6:30 AM	Manish Kumar	B.M.	R.	Manish	Subhash Kumar	B.Q.M.	L.	SB
01-11-25	6:30 AM	Manish Kumar	B.M.	R.	Manish	Subhash Kumar	B.Q.M.	L.	SB
5-11-25	2:17 PM	Abhishek Kumar	L.O.	R.	Abhis	Subhash Kumar	B.Q.M.	L.	SB
11-11-25	11:00 AM	Manish Kumar	B.M.	R	Manish	Abhishek Kumar	L.O	L.	SB
13/11/25	8:30 AM	Manish Kumar	B.M.	R.	Manish	Subhash Kumar	B.Q.M.	L.	SB
01-12-25	6:30 AM	Manish Kumar	B.M.	R.	Manish	Subhash Kumar	B.Q.M.	L.	SB
15/12/25	6:30 AM	Manish Kumar	B.M.	R.	Manish	Abhishek Kumar	L.O.	L.	SB
16/12/25	7:00 AM	Manish Kumar	B.M.	R.	Manish	Subhash Kumar	B.Q.M.	L.	SB

# Spandana Sphoorty Financial Limited

## MOVEMENT REGISTER

Date	Name of the Employee	Designation	From / To Branch Office		Place of Leaving	Place of Visit	Purpose	Sign
			Time of leaving	Arrival Time				
23/07/25	Deepak Kumar	L.O	—	6:20	B/O	B/O	Reporting	BKR
23/07/25	Chaitanya Hu	LO	—	6:20	B/O	B/O	Reporting	Sh
23/7/25	Simran K. Soni	L.O	—	6:20	B/O	B/O	RIP	S
23/07/25	Md. Raushan Raj	L.O	—	6:20	B/O	B/O	Reporting	R
23/07/2025	Rakesh Kumar	C.R.A	—	6:20	B/O	B/O	Reporting	Fekus
23/7/25	Maunish Kumar	B.M	—	6:00	B/O	B/O	Reporting	maunish
23/07/25	Md. Raushan Raj	L.O	6:42	7:30	B/O	Hirachhapra	od/PC	R
23/7/25	Maunish Kumar	B.M	6:42	12:00	B/O	Hirachhapra	GAT+od	Maunish
23/7/25	Raja Kumar	L.O	6:45	12:15	B/O	Bhelu	od/PC	Raj
23/7/25	Simran K. Soni	L.O	6:45	12:30	B/O	Pilpa	od/PC	S
23/07/2025	Rakesh Kumar	C.R.A	6:45	7:30	B/O	Bhelu	od	Raj
23/07/25	Deepak Kumar	L.O	6:45	12:20	B/O	Katkearu	od/PC	BKR
23/07/25	Subhash Perleem	B.Q.M.	01:50	3:00	B/O	Bank	debit	SB
23/7/25	Simran K. Soni	L.O	8:00	5:00	B/O	Kodarkall	od/PC	S
23/07/25	Raja Kumar	L.O	8:00	6:15	B/O	Kharsu	od/PC	Raj
23/07/25	Deepak Kumar	L.O	8:00	7:00	B/O	mathi	od/PC	BKR
23/7/25	Maunish Kumar	B.M	3:00	7:40	B/O	Mathi	GAT+od	Maunish
24/7/25	Maunish Kumar	B.M	—	6:00	B/O	B/O	Reporting	maunish
24/7/25	Raja Kumar	L.O	—	6:00	B/O	B/O	RIP	Raj
24/7/25	Simran K. Soni	L.O	—	6:00	B/O	B/O	RIP	S
24/07/25	Deepak Kumar	L.O	—	6:00	B/O	B/O	Reporting	BKR
24/07/25	Md. Raushan Raj	L.O	—	6:00	B/O	B/O	Reporting	R
24/07/25	Abhishek K	L.O	—	6:00	B/O	B/O	RIP	Abhi
24/07/2025	Rakesh Kumar	C.R.A	—	6:00	B/O	B/O	Reporting	Fekus
24/07/25	Subhash Perleem	B.Q.M.	—	6:15	B/O	B/O	RIP	SB
24/07/25	Simran K. Soni	L.O	6:50	12:30	B/O	Pilpa	od/PC	S
24/7/25	Raja Kumar	L.O	6:50	12:10	B/O	mathi	od/PC	Raj
24/7/25	Md. Raushan Raj	L.O	6:50	—	B/O	Hirachhapra	od/PC	R

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Date	Name of the Employee	Designation	From / To Branch Office		Place of Leaving	Place of Visit	Purpose	Sign
			Time of leaving	Arrival Time				
18/7/25	Suman Kz Sone	L.O	12:30	12:40	B/O	Tit Pur	od/PC	S
20/7/25	Subhash Paswan	B.Q.M.	<del>6:30</del>	6:35	B/O	B/O	R/P	S
21/7/25	Md. Ranshan Rai	L.O	8:45	8:45	B/O	B/O	Reporting	R
21/07/25	Deepak Kumar	L.O	7:45	7:45	B/O	B/O	Reporting	S
21/07/25	Raja Kumar	L.O	7:50	7:50	B/O	B/O	R/P	Raj
21/7/25	Abhishek	L.O	7:50	7:50	B/O	B/O	R/P	Abhi
21/7/25	Abhishek	L.O	7:30	12:30	B/O	Sausar	Od/PC	Abhi
21/7/25	Md. Ranshan Rai	L.O	3:20	3:40	B/O	Katgerma	Od/PC	R
22/07/25	Deepak Kumar	L.O	—	6:00	B/O	B/O	Reporting	S
22/07/25	Raja Kumar	L.O	—	6:00	B/O	B/O	R/P	Raj
22/07/25	Md. Ranshan Rai	L.O	—	6:00	B/O	B/O	Reporting	R
22/07/25	Suman Kz Sone	L.O	—	6:30	B/O	B/O	R/P	S
22/07/25	Subhash Paswan	B.Q.M.	—	6:30	B/O	B/O	R/P	S
22/07/25	Abhishek	L.O	—	6:30	B/O	B/O	R/P	Abhi
22/7/25	Suman Kz Sone	L.O	7:30	12:15	B/O	Kodarkatt	od/PC	S
22/07/25	Subhash Paswan	B.Q.M.	9:17	9:17	B/O	Mott Hosi G/6 Kaula	od/PC	S
22/7/25	Abhishek	L.O	9:17	1:00 pm	B/O	Mott Hosi	od/PC	Abhi
22/07/25	Rakesh Kumar	C.R.A	9:17	12:35	B/O	Kodarkatt	od/PC	Raj
22/07/25	Mauish Kumar	B.M	9:20	9:20	B/O	B/O	Reporting	Maid
22/7/25	Mauish Kumar	B.M	10:30	2:20	B/O	Kodarkatt	GRT+od	Maid
22/7/25	Suman Kz Sone	L.O	3:15	7:30	B/O	Tit Pur	od/PC	S
22/07/25	Deepak Kumar	L.O	3:15	6:25	B/O	Shreepur Dhafaher	od/PC	S
22/07/25	Rakesh Kumar	C.R.A	3:15	5:35	B/O	Rajmottar	od/PC	Raj
22/7/25	Raja Kumar	L.O	3:15	6:40	B/O	Bhelwa	od/PC	Raj
22/7/25	Mauish Kumar	B.M	3:15	6:30	B/O	Bhelwa	od+GRT	Maid
20/7/25	Md. Ranshan Rai	L.O	3:15	5:32	B/O	Katgerma	od/PC	R
22/7/25	Raja Kumar	L.O	6:20	6:20	B/O	B/O	R/P	Raj
22/7/25	Subhash Paswan	B.Q.M.	—	6:20	B/O	B/O	R/P	S

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Date	Name of the Employee	Designation	From / To Branch Office		Place of Leaving	Place of Visit	Purpose	Sign
			Time of leaving	Arrival Time				
17/07/25	Md. Raushan Raj	L.O	7:30	11:00	B/O	Katgerwa	od/PC	R
17/07/25	Chaitan / R	L.O	12:20	3:35	B/O	lanauy	od/PC	Chaitan
17/07/25	Maulik Kumar	B.M	12:20	2:00	B/O	Dakhari	GRT+OD	Maulik
17/07/25	Ashok VV Mahade	T.LO	12:20	11:20	B/O	Innawa		Ashok
17/07/25	Rakesh Kumar	C.R.A	2:00	6:00	B/O	JIPB	Mid hi	Old
17/07/25	Subhash Paswan	B.O.M.	3:10	4:45	B/O	Bank	Defisit	Subhash
17/07/25	Md. Raushan Raj	L.O	3:10	5:32	B/O	Handya	od/PC	R
17/07/25	Raj Kumar	L.O	3:10	6:20	B/O	Khairwa	od/PC	Raj
17/07/25	Maulik Kumar	B.M.	3:15	2:00	B/O	Handya	GRT+OD	Maulik
17/07/25	Deepak Kumar	L.O	3:00	6:50	B/O	Shreepur	od/PC	Deepak
18/07/25	Suman K Soni	L.O	-	6:00	B/O	B/O	RIP	S
18/07/25	Chaitan / R	L.O	-	6:00	B/O	B/O	RIP	Chaitan
18/07/25	Abhishek Kumar	L.O	-	6:00	B/O	B/O	RIP	Abhishek
18/07/25	Ashok VV Mahade	T.LO	-	6:00	B/O	B/O	RIP	Ashok
18/07/25	Deepak Kumar	L.O	-	6:00	B/O	B/O	Reporting	Deepak
18/07/25	Raj Kumar	L.O	-	6:00	B/O	B/O	RIP	Raj
18/07/25	Maulik Kumar	B.M	-	6:00	B/O	B/O	Reporting	Maulik
18/07/25	Md. Raushan Raj	L.O	-	6:00	B/O	B/O	Reporting	R
18/07/25	Subhash Paswan	B.O.M.	-	6:00	B/O	B/O	RIP	Subhash
18/07/25	Rakesh Kumar	C.R.A	-	6:00	B/O	B/O	Reporting	Rakesh
18/07/25	Raj Kumar	L.O	7:00	12:42	B/O	Mehru	od/PC	Raj
18/07/25	Suman K Soni	L.O	7:00	11:30	B/O	Kodarkath	od/PC	S
18/07/25	Abhishek Kumar	L.O	7:00	11:30	B/O	Kodari	od/PC	Abhishek
18/07/25	Rakesh Kumar	C.R.A	7:00	12:02	B/O	PIPBA	Old	Rakesh
18/07/25	Maulik Kumar	B.M	7:10	12:40	B/O	Kodarkath	GRT+OD	Maulik
18/07/25	Chaitan / R	L.O	7:10	12:40	B/O	Balidhara	od/PC	Chaitan
18/07/25	Md. Raushan Raj	L.O	7:20	12:35	B/O	Handya	od/PC	R
18/07/25	Deepak Kumar	L.O	7:00	12:30	B/O	Shreepur	od/PC	Deepak
18/07/25	Subhash Paswan	B.O.M.	11:00	12:35	B/O	Bank	Defisit	Subhash

Handwritten notes at the bottom of the page, including dates and possibly employee names or initials, written in pink ink.

# Spandana Sphoorty Financial Limited

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Date	Name of the Employee	Designation	From / To Branch Office		Place of Leaving	Place of Visit	Purpose	Sign
			Time of leaving	Arrival Time				
17/07/25	Md. Raushan Raj	LO	7:30	11:00	B/O	Katgerwa	od/PC	[Signature]
17/07/25	Chaitali K	LO	12:20	3:35	B/O	lanawu	od/PC	[Signature]
12/2/25	Manish Kumar	B.M	12:20	2:00	B/O	Dakhari	GRT+OD	mid
18/07/25	Ashok K Mahato	T-LO	12:20	11:20	B/O	Inerawa		[Signature]
18/07/25	Rakesh Kumar	C.R.A	2:00	6:40	B/O	Jitpur	Mid hi	old
17/07/25	Subhash Paswan	B.O.M.	3:10	4:45	B/O	Bank	Deposit	[Signature]
17/07/25	Md. Raushan Raj	LO	3:10	5:32	B/O	Handing	od/PC	[Signature]
17/07/25	Raj Kumar	L.O	3:10	6:20	B/O	Khairwa	od/PC	[Signature]
17/07/25	Manish Kumar	B.M.	3:15	2:00	B/O	Handing	GRT+OD	mid
17/07/25	Deepak Kumar	L.O	2:00	6:50	B/O	Shreepur	od/PC	[Signature]
18/07/25	Suman K Sani	L.O	-	6:00	B/O	B/O	RIP	[Signature]
18/07/25	Chaitali K	LO	-	6:00	B/O	B/O	RIP	[Signature]
18/07/25	Abhishek Kumar	LO	-	6:00	B/O	B/O	RIP	[Signature]
18/07/25	Ashok K Mahato	T-LO	-	6:00	B/O	B/O	RIP	[Signature]
18/07/25	Deepak Kumar	L.O	-	6:00	B/O	B/O	Reporting	[Signature]
18/07/25	Raj Kumar	L.O	-	6:00	B/O	B/O	RIP	[Signature]
18/07/25	Manish Kumar	B.M	-	6:00	B/O	B/O	Reporting	mid
18/07/25	Md. Raushan Raj	LO	-	6:00	B/O	B/O	Reporting	[Signature]
18/07/25	Subhash Paswan	B.O.M.	-	6:00	B/O	B/O	RIP	[Signature]
18/07/25	Rakesh Kumar	C.R.A	-	6:00	B/O	B/O	Reporting	[Signature]
18/07/25	Raj Kumar	L.O	7:00	12:42	B/O	Mohu	od/PC	[Signature]
18/07/25	Suman K Sani	L.O	7:00	11:30	B/O	Kodarkat	od/PC	[Signature]
18/07/25	Abhishek Kumar	LO	7:00	11:30	B/O	Ekoidai	od/PC	[Signature]
18/07/25	Rakesh Kumar	C.R.A	7:00	12:02	B/O	PIPDA	Old	[Signature]
18/07/25	Manish Kumar	B.M	7:10	12:40	B/O	Kodarkat	GRT+OD	mid
18/07/25	Chaitali K	LO	7:10	12:40	B/O	Balishatti	od/PC	[Signature]
18/07/25	Md. Raushan Raj	LO	7:20	12:35	B/O	Handing	od/PC	[Signature]
18/07/25	Deepak Kumar	L.O	7:00	12:30	B/O	Shreepur	od/PC	[Signature]
18/07/25	Subhash Paswan	B.O.M.	11:40	12:35	B/O	Bank	Deposit	[Signature]

Handwritten notes and signatures at the bottom of the page, including a large signature on the left and some illegible text on the right.

Spandana Sphoorty Financial Limited Internal Audit Department				
Branch Code	Branch Name	Cluster Name	Area	Region
BH3050	Chauradano	Chauradano	Kotwa	Motuhari
State	FIMO Opening Balance Date (DD-MMM-YY)	Denomination Register Date (DD-MMM-YY)	Date of Verification (DD-MMM-YY)	Time of Verification (24 Hrs.) (HH:MM)
Bihar-1	23-Dec-25	22-Dec-25	23-Dec-25	6:58 AM
Physical Cash Verification Certificate				
Note Denomination	Cash as per FIMO		Cash as per Physical Verification	
	Number	Amount (Rs.)	Number	Amount (Rs.)
2000				0
500	33	16,500	33	16,500
200	20	4,000	20	4,000
100	2	200	2	200
50	0	0	0	0
20	2	40	2	40
10	4	40	4	40
5	0	0	0	0
All Coins	0	0	0	0
	<b>Total</b>	<b>₹ 20,780</b>	<b>Total</b>	<b>₹ 20,780</b>
Denomination Register Opening Cash Balance		₹ 20,780	Petty Expenses	
Collection Amount			Bank Deposit Amount	
Counter Flet Notes (If Any) Mention Denomination in Remarks			Availability of Deposit Slip (Drop Down)	
Difference (Excess/Short)		₹ 0	Digital payment in Branch staff personal a/c Amount	
Auditor Remarks for the Differences				
Explanation provided by Branch Manager				
Physical Cash Siphoned Off Details				
Cash Siphoned Off by EMP Name	Cash Siphoned Off by Emp ID	Cash Siphoned Off by Emp Designation	Cash Siphoned Off (Drop Down)	Complaint Number
Cash Siphoned Off Amount (Gross Fraud)	Recovery Amount	Cash Siphoned Off Amount (Net Fraud)	Cash Siphoned Off Details	
		0.00		



*Patel*

