



SPANDANA

Initial Show Cause Notice

Date : 29/12/2025

To,
Employee Name : Aman Kumar
Employee ID : SF0085233
Designation : Credit Assistant
Branch : BH3473

Subject : Initial Show Cause Notice

Dear Aman Kumar,

With reference to the Complaint ID DC-FY-2025-05833 which has been reported on 24/12/2025. It has come to the Company's attention based on the prima facie evidence, that you were allegedly involved in financial misappropriation during your tenure.

It has been reported that due care is not taken by you while discharging your job responsibilities. An allegation of Collection Misappropriation under "Financial" misconduct has been made against you. It has been found that

You have collected 01 EMI amount of total Rs.5190/- on 14th December-2025 from the Borrower- Suganti Devi for Loan No- 359667341, which were not posted in FIMO nor submitted at the branch.

A preliminary investigation has been conducted and given the nature and severity of the alleged misconduct, this matter is being escalated for further inquiry in accordance with the Company's Disciplinary Policy & Procedures.

You are hereby informed that any deviation or misconduct while discharging the official responsibilities, including any other violation of the Company policies, constitutes serious misconduct as per the Company's Disciplinary Policy and Procedures.

You are hereby directed to submit a written explanation within forty-eight (48) hours from the receipt of this notice that why disciplinary action should not be taken against you as per the policy of the Company, failing to which the Company will proceed in the matter as per the Disciplinary policy.

For Spandana Sphoorty Financial Limited
Authorized Signatory

Ranjeeta Gupta
Vice President (Human Resources)

सौदा में
विषय - श्रीमान H.R महोदय
सुजान्ती देवी का ANTRY नहीं लगाने के संबंध में
महोदय - सर्वप्रथम निवेदन यह है कि मैं अमन कुमार
EMP ID - SF0085233 मैं जगदीशपुर BH (3022)
में कार्यरत हूँ जो कि सुजान्ती देवी के द्वारा
मैंने ACCOUNT में किसी साईबर बैंक से (5190)
दालवा दि 14/12/2025 को और मुझे न
जानकारी दिया गया जिसके कारण सुजान्ती
देवी LOAN ID - 359667341 का ANTRY फॉरवर्ड नहीं
हुआ और मुझे जब पता चला 25/12/2025 को -
तो FIMO में ANTRY फॉरवर्ड कर दिया। जिसके कारण
इस गलती से मेरा ID - (SF0085233) बंद हो गया है

दिनांक
31/12/2025

आपका विव्वासी U.O
नाम - अमन कुमार
EMP ID - SF0085233
Aman Kumar

उक्त - श्रीमान से नमू निवेदन है कि मेरे ID (SF0085233) पर
जल्द से जल्द चालु किया जाए तथा ऐसा
गलती होना नहीं होगा सुजान्ती देवी को
परदंड का भाज्यकारी रहुंगा मुझे क्षमा करने
हामा किया जाए



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For Spandana Sphoorty Financial Limited
Authorized Signatory

Ranjeeta Gupta
Vice President (Human Resources)

दिनांक

31/12/2025

Aman Kumar

आपका विचाराधीन लो
नाम - अमन कुमार
EMP ID - SF0085233

सेवा में
विषय - श्रीमान H.R महाराज
शुजाली देवी का ANTY गैर लगाने के संबंध में
महाराज - साबेसब निवेदन यह है कि मैं अमन कुमार
EMP ID - SF0085233 मैं नरहरिपुर BH (3022)
में कार्यरत हूँ जो कि शुजाली देवी के द्वारा
मैंने ACCOUNT में किसी सोडर बैंक रु (5190)
डालवा दि 14/12/2025 को और मुझे न
जानकारी दिया गया जिसके कारण शुजाली
देवी LOAN ID - 359667341 का ANTY पॉस्ट नहीं
हुआ और मुझे जब पता चला 25/12/2025 को
जो FIMO में ANTY पॉस्ट कर दिया। जिसके कारण
इस गलती से मेरा ID - (SF0085233) बंद हो गया है
उपरोक्त - श्रीमान से नमू निवेदन है कि मेरे ID (SF0085233) पर
जोल्ड से जोल्ड चालु किया जाए तथा ऐसा
गलती दोबारा नहीं होगी अगली गलती होने
पर दंड का भाग्यकारी रहूंगा मुझे क्षमा करने
हमा किया जाए