



SPANDANA

Suspension Order

Date : 21/4/2025

To,
Employee Name : Ramen Barman
Employee ID : SF0087951
Designation : Credit Assistant
Branch : WB3906

Subject : Suspension Order

Dear Ramen Barman,

With reference to the Complaint ID DC-FY-2025-00654 which has been reported on 17/04/2025.

We understand that there is a serious allegation regarding Financial made against you. It has been reported that It has been reported that you had collected an amount of Rs. 26225/- approximately on 16-April-2025, and unauthorized absence from the field without depositing the amount to the branch.

Since the allegation happens to be of a serious in nature and amounts to gross misconduct as per the Company's Policy and Procedures of the Company applicable to you. Given the above, you are hereby suspended from duty with immediate effect i.e. from 21/04/2025, pending enquiry (as per Company's policy). You are advised to stay at your residence and not to mark attendance till further notice. Also, you are hereby advised immediately to surrender all files/documents/computers etc. to your reporting authority.

In case of any investigation requirement, management will communicate you to attend at office premises or any other place of business / operations.

For Spandana Sphoorty Financial Limited
Authorized Signatory

Radhakrishna Eale
Senior Vice President (Human Resources)