

Spandana Sphoorty Financial Limited

KEY REGISTER

Key Holder 1

Key Holder 2

Date	Time	Name	Designation	Key No.	Sign.	Name	Designation	Key No.	Sign.
18/5		Uttam Kumar	B.O.M.	297	[Signature]	Uttam Kumar	S.B.M	297	[Signature]
19/5		Shyambeer Kumar	L.O.	297	[Signature]	Uttam Kumar	S.B.M	297	[Signature]
20/5		Uttam Kumar	B.O.M	297	[Signature]	Shyambeer Kumar	L.O	297	[Signature]
21/5		Uttam Kumar	S.B.M	297	[Signature]	Uttam Kumar	B.O.M	297	[Signature]
22/5		Uttam Kumar	S.B.M	297	[Signature]	Shyambeer Kumar	L.O	297	[Signature]
23/5		Uttam Kumar	S.B.M	297	[Signature]	Uttam Kumar	L.O	297	[Signature]
24/5		Uttam Kumar	S.B.M	297	[Signature]	Ashish Kumar	L.O	297	[Signature]
25/5		Uttam Kumar	S.B.M	297	[Signature]	Ashish Kumar	B.O.B	297	[Signature]
26/5		Uttam Kumar	S.B.M	612	[Signature]	Ashish Kumar	B.O.M	612	[Signature]
27/5	3:40	Uttam Kumar	L.O	612	[Signature]	Uttam Kumar	S.B.M	612	[Signature]
28/5	7:40	Ashish Kumar	B.O.M	612	[Signature]	Uttam Kumar	S.B.M	612	[Signature]
29/5	7:10	Raj Kumar	C.M	612	[Signature]				
30/5	7:00	Uttam Kumar	S.B.M	612	[Signature]	Ashish Kumar	B.O.M	612	[Signature]
31/5	7:00	Uttam Kumar	S.B.M	612	[Signature]	Ashish Kumar	B.O.M	612	[Signature]
1/6	7:00	Uttam Kumar	S.B.M	612	[Signature]	Ashish Kumar	B.O.M	612	[Signature]



Spandana Sphoorty Financial Limited
Internal Audit Department

Branch Code	Branch Name	Cluster Name	Area	Region
BH2685	Arwal	Masaurhi	Masaurhi	Patna
State	FIMO Opening Balance Date (DD-MMM-YY)	Denomination Register Date (DD-MMM-YY)	Date of Verification (DD-MMM-YY)	Time of Verification (24 Hrs.) (HH:MM)
Bihar	27-Jan-26	26-Jan-26	27-Jan-26	2:00 PM

Physical Cash Verification Certificate

Note Denomination	Cash as per FIMO		Cash as per Physical Verification	
	Number	Amount (Rs.)	Number	Amount (Rs.)
2000				0
500	96	48,000	96	48,000
200	21	4,200	21	4,200
100	16	1,600	16	1,600
50	6	300	6	300
20	2	40	2	40
10	0	0	0	0
5	0	0	0	0
All Coins	9	9	9	9
	Total	₹ 54,149	Total	₹ 54,149

Denomination Register Opening Cash Balance	₹ 54,149	Petty Expenses	₹ 0
Collection Amount	₹ 0	Bank Deposit Amount	₹ 0
Counter Fiet Notes (If Any) Mention Denomination in Remarks	₹ 0	Avallability of Deposit Slip (Drop Down)	
Difference (Excess/Short)	₹ 0	Digital payment in Branch staff personal a/c Amount	

Auditor Remarks for the Differences

Explanation provided by Branch Manager

Physical Cash Siphoned Off Details

Cash Siphoned Off by EMP Name	Cash Siphoned Off by Emp ID	Cash Siphoned Off by Emp Designation	Cash Siphoned Off (Drop Down)	Complaint Number

Cash Siphoned Off Amount (Gross Fraud)	Recovery Amount	Cash Siphoned Off Amount (Net Fraud)	Cash Siphoned Off Details (Drop Down)
		0.00	

Datendra Kumar Singh



Spandana Sphoorty Financial Limited

MOVEMENT REGISTER

Date	Name of the Employee	Designation	From / To Branch Office		Place of Leaving	Place of Visit	Purpose	Sign
			Time of leaving	Arrival Time				
23/10/26	Manish Kumar	L.O	7:30	8:40	B/O	Kudkurai	ad/kyc	Manish
23/11/26	Manish Kumar	L.O	7:30	8:10	B/O	Perambalur	kyc/ed	Manish
23/11/26	Dharmbeer Kumar	L.O	7:30	6:50	B/O	Perambalur	kyc/ed	Manish
23/10/26	Uttam Kumar	S.B.M	2:40	2:20	B/O	Banambur	ad/kyc	Manish
23/10/26	Ashraf Kumar	B.O.S	9:40	8:20	B/O	Perambalur	ad/kyc	Manish
24/10/26	Manish Kumar	L.O	7:20	7:55	B/O	ad/kyc	kyc/ed	Manish
24/11/26	Dharmbeer Kumar	L.O	7:20	6:50	B/O	Perambalur	kyc/ed	Manish
24/11/26	Manish Kumar	L.O	7:20	8:10	B/O	Perambalur	kyc/ed	Manish
24/10/26	Manish Kumar	L.O	7:20	6:10	B/O	Perambalur	kyc/ed	Manish
25/11/26	Manish Kumar	L.O	7:20	4:40	B/O	Perambalur	ed/kyc	Manish
25/10/26	Manish Kumar	L.O	7:20	5:50	B/O	Perambalur	ad/kyc	Manish
26/10/26	Manish Kumar	L.O	7:20	6:50	B/O	Perambalur	ad/kyc	Manish
26/11/26	Manish Kumar	L.O	7:30	8:15	B/O	Perambalur	kyc/ed	Manish
27/10/26	Manish Kumar	L.O	7:20		B/O	Perambalur	ad/kyc	Manish
27/11/26	Manish Kumar	L.O	7:20	3:10	B/O	Perambalur	kyc/ed	Manish
27/11/26	Shivam Chelvey	L.O	7:20		B/O	Perambalur	ad/kyc	Manish
27/10/26	Manish Kumar	L.O	3:15	3:50	B/O	Perambalur	ad/kyc	Manish
27/10/26	Ashraf Kumar	B.O.S	3:15	3:50	B/O	Perambalur	ad/kyc	Manish
27/11/26	Ashraf Kumar	S.B.M	4:00	6:00	B/O	Perambalur	ad/kyc	Manish
28/11/26	Ashraf Kumar	S.B.M	7:20		B/O	Perambalur	ad/kyc	Manish
28/11/26	Manish Kumar	L.O	7:20		B/O	Perambalur	kyc/ed	Manish
28-1-26	Ashish Pandey	L.O	7:20		B/O	Perambalur	kyc/ed	Manish
28-1-26	Dharmbeer Kumar	L.O	7:20		B/O	Perambalur	kyc/ed	Manish
28/11/26	Shivam Chelvey	L.O	7:20		B/O	Perambalur	kyc/ed	Manish
28/10/26	Ashraf Kumar	B.O.S	7:20		B/O	Perambalur	kyc/ed	Manish
28/11/26	Vipul Kumar	L.O	7:20		B/O	Perambalur	kyc/ed	Manish