

To,  
The

Branch Manager

Rampurhat Branch (WB3970)

Spandana Sphoorty Financial Limited

Subject: Show Cause Letter with demand

Request

Dear Sir,

I refer to your Show Cause letter that I received on 24 April, 2025.

I would like to apologise for the absence without notice that I made. I agree that some LUC was mistakes & rectified by HO. It was not my issue. I completed the LUC process & fixed with proper guidelines & hope in the future I will be more alert regarding this matter.

I hope there is no disciplinary actions will be taken against me. I assure you that this will not happen again.

Thanks & Regards

Mang.

Masamir Jaman

EmpID - SF0085098

Designation - Loan officer

Branch - Rampurhat (WB3970)

Date - 26/04/2025

