

**Spandana Sphoorty Financial Limited**  
**Internal Audit Department**

Branch Code	Branch Name	Cluster Name	Area	Region
BH3960	Dhaka-2	Dhaka	Dhaka	Muzaffarpur
State	FIMO Opening Balance Date (DD-MMM-YY)	Denomination Register Date (DD-MMM-YY)	Date of Verification (DD-MMM-YY)	Time of Verification (24 Hrs.) (HH:MM)
Bihar	12-Mar-26	11-Mar-26	12-Mar-26	7:00 AM

**Physical Cash Verification Certificate**

Note Denomination	Cash as per FIMO		Cash as per Physical Verification	
	Number	Amount (Rs.)	Number	Amount (Rs.)
2000				0
500	60	30,000	37	18,500
200	11	2,200	2	400
100	6	600	6	600
50	0	0	4	200
20	0	0	2	40
10	5	50	0	0
5	0	0	0	0
All Coins	4	4	0	0
	<b>Total</b>	<b>₹ 32,854</b>	<b>Total</b>	<b>₹ 19,740</b>

Denomination Register Opening Cash Balance	₹ 32,854	Petty Expenses	
Collection Amount	₹ 0	Bank Deposit Amount	₹ 13,114
Counter Fiat Notes (If Any) Mention Denomination in Remarks	₹ 0	Availability of Deposit Slip (Drop Down)	Available
Difference (Excess/Short)	₹ 0	Digital payment in Branch staff personal a/c Amount	

Auditor Remarks for the Differences

Explanation provided by Branch Manager

**Physical Cash Siphoned Off Details**

Cash Siphoned Off by EMP Name	Cash Siphoned Off by Emp ID	Cash Siphoned Off by Emp Designation	Cash Siphoned Off (Drop Down)	Complaint Number
Cash Siphoned Off Amount (Gross Fraud)	Recovery Amount	Cash Siphoned Off Amount (Net Fraud)	Cash Siphoned Off Details (Drop Down)	
		0.00		

*Satyendra Kumar Singh*



TR

**Spandana Sphoorty Financial Ltd.**

Book No.:                      Receipt No.: 063  
 Branch : Dhokar 2              Date: 10/03/26  
 CA Name:                      Day :

S.No.	Center No.	Collection Received Rupees
		16630
		20000
		740
		<u>64420</u>

Denomination	Number	Total Rupees
2000X		
500x	120	60000
200X		
100x	44	4400
50x		
20x	02	20
10x		
Coin		
Total		64420

BM Name: Ramesh                      BM Sign: [Signature]  
 CA Sign: .....  
 Cashier / Receiver Name: Sujana                      Sign: .....

TR

**Spandana Sphoorty Financial Ltd.**

Book No.:                      Receipt No.: 061  
 Branch : Dhokar 2              Date: 11/03/26  
 CA Name:                      Day :

S.No.	Center No.	Collection Received Rupees
		695274
		2820
		5560
		3230
		4520
		<u>20150</u>

Denomination	Number	Total Rupees
2000X		
500x	40	20000
200X		
100x	01	100
50x	01	50
20x		
10x		
Coin		
Total		20150

BM Name: Ramesh                      BM Sign: [Signature]  
 CA Sign: .....  
 Cashier / Receiver Name: Sujana                      Sign: .....

Clonus

**Spandana Sphoorty Financial Ltd.**

Book No.:                      Receipt No.: 064  
 Branch : Dhokar 2              Date: 11/03/26  
 CA Name:                      Day :

S.No.	Center No.	Collection Received Rupees
		6950
		2240
		20150
		<u>34840</u>

Denomination	Number	Total Rupees
2000X		
500x	60	30000
200X	1	200
100x	48	4800
50x		
20x	02	40
10x		
Coin		
Total		34840

BM Name: Ramesh                      BM Sign: [Signature]  
 CA Sign: .....  
 Cashier / Receiver Name: Sujana                      Sign: .....

**Spandana Sphoorty Financial Ltd.**

Book No.:                      Receipt No.: 062  
 Branch : Dhokar 2              Date: 11/03/26  
 CA Name:                      Day :

S.No.	Center No.	Collection Received Rupees
		32824
		34850
		34850
		32854

Denomination	Number	Total Rupees
2000X		
500x	30	15000
200X	44	8800
100x	80	8000
50x	16	800
20x		
10x	05	50
Coin		04
Total		32854

BM Name: Ramesh                      BM Sign: [Signature]  
 CA Sign: .....  
 Cashier / Receiver Name: Sujana                      Sign: .....

# Spandana Sphoorty Financial Limited

## MOVEMENT REGISTER

Date	Name of the Employee	Designation	From / To Branch Office		Place of Leaving	Place of Visit	Purpose	Sign
			Time of leaving	Arrival Time				
10/02/26	Satish Kumar	CRA	7:10		B/O	Jammu Poonan/PS-	OD	Satish
19/02/26	Azeez ke. Pandit	S.L.O	7:10		B/O	Bel Jammu	OD+kyc	Azeez
19/02/26	Abhis Kumar	L.O	7:10		B/O	Jammu	OD+kyc	Abhis
19/02/26	Juhendra Je	L.O	7:10		B/O	Jammu	OD+kyc	Juhendra
19/02/26	Romey Kumar	SBM	7:10	3:16	B/O	Champur	OD/NRT	Romey
20/02/26	Juhendra Je	L.O	-	6:15	B/O	B/O	Reporting	Juhendra
20/02/26	Azeez ke. Pandit	S.L.O	-	6:15	B/O	B/O	Reporting	Azeez
20/02/26	Romey Kumar	SBM		6:15	B/O	B/O	Reporting	Romey
20/02/26	Romey Kumar	SBM	7:00	1:10	B/O	Jammu	OD/NRT	Romey
20/02/26	Azeez ke. Pandit	S.L.O	7:00		B/O	Jammu	OD+kyc	Azeez
20/02/26	Juhendra Je	L.O	7:10		B/O	B/O	Reporting	Juhendra
23/02/26	Azeez ke. Pandit	S.L.O	-	8:15	B/O	B/O	Reporting	Azeez
23/02/26	Azeez ke. Pandit	S.L.O	8:30		B/O	Raksha	OD+kyc	Azeez
23/02/26	Abhis Kumar	L.O		8:30	B/O	B/O	Reporting	Abhis
23/02/26	Abhis Kumar	L.O	8:40		B/O	LOKMAN	OD+kyc	Abhis
24/02/26	Abhis Kumar	L.O		6:15	B/O	B/O	Reporting	Abhis
24/02/26	Romey Kumar	SBM		6:15	B/O	B/O	Reporting	Romey
24/02/26	Azeez ke. Pandit	S.L.O		6:15	B/O	B/O	Reporting	Azeez
24/02/26	Abhis Kumar	L.O	7:00		B/O	LOKMAN	OD+kyc	Abhis
24/02/26	Azeez ke. Pandit	S.L.O	7:00		B/O	Jammu	OD+kyc	Azeez
24/02/26	Romey Kumar	SBM	7:10	2:15	B/O	PIPOA	OD/NRT	Romey
24/02/26	Azeez ke. Pandit	S.L.O		6:15	B/O	B/O	Reporting	Azeez
24/02/26	Azeez ke. Pandit	S.L.O	7:00	2:00	B/O	Bel+Jammu	OD+kyc	Azeez
25/02/26	Romey Kumar	SBM	7:00	2:14	B/O	Champur	OD/NRT	Romey
26/02/26	Abhis Kumar	L.O	-	6:15	B/O	B/O	Reporting	Abhis
26/02/26	Azeez ke. Pandit	S.L.O		6:15	B/O	B/O	Reporting	Azeez
26/02/26	Romey Kumar	SBM		6:15	B/O	B/O	Reporting	Romey
26/02/26	Azeez ke. Pandit	S.L.O	7:30	1:30	B/O	Jammu	OD+kyc	Azeez

# Spandana Sphoorty Financial Limited

## MOVEMENT REGISTER

Date	Name of the Employee	Designation	From / To Branch Office		Place of Leaving	Place of Visit	Purpose	Sign	jo
			Time of leaving	Arrival Time					
17/02/26	Sukendra D	L.O	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
17/02/26	Abhis Kumar	L.O	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
17/02/26	Aravind Kumar	S.L.O	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
17/02/26	Rahul Kumar	T.O	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
17/02/26	Satish Kumar	CRA	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
17/02/26	Ramesh Kumar	SBM	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
17/02/26	Sukendra D	L.O	7:15	6:50	B/O	B/O	Reporting	[Signature]	[Initials]
17/02/26	Aravind Kumar	S.L.O	7:15		B/O	B/O	Reporting	[Signature]	[Initials]
17/02/26	Ramesh Kumar	SBM	7:15	12:10	B/O	B/O	OD/VRT	[Signature]	[Initials]
17/02/26	Ramesh Kumar	SBM	2:10	4:16	B/O	B/O	VRT	[Signature]	[Initials]
17/02/26	Sukendra D	L.O	-	6:15	B/O	B/O	RIP	[Signature]	[Initials]
18/02/26	Aravind Kumar	S.L.O	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
18/02/26	Rahul Kumar	T.O	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
18/02/26	Satish Kumar	CRA	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
18/02/26	Abhis Kumar	L.O	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
18/02/26	Ramesh Kumar	SBM	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
18/02/26	Abhis Kumar	L.O	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
18/02/26	Abhis Kumar	L.O	7:00		B/O	B/O	Reporting	[Signature]	[Initials]
18/02/26	Aravind Kumar	S.L.O	7:15	11:50	B/O	B/O	Reporting	[Signature]	[Initials]
18/02/26	Rahul Kumar	T.O	7:15		B/O	B/O	Reporting	[Signature]	[Initials]
18/02/26	Sukendra D	L.O	7:15	3:20	B/O	B/O	Reporting	[Signature]	[Initials]
18/02/26	Aravind Kumar	S.L.O	12:15		B/O	B/O	Reporting	[Signature]	[Initials]
19/02/26	Sukendra D	L.O	-	6:15	B/O	B/O	RIP	[Signature]	[Initials]
19/02/26	Rahul Kumar	T.O	-	6:15	B/O	B/O	RIP	[Signature]	[Initials]
19/02/26	Abhis Kumar	L.O	-	6:15	B/O	B/O	RIP	[Signature]	[Initials]
19/02/26	Satish Kumar	CRA	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
19/02/26	Ramesh Kumar	SBM	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]
19/02/26	Aravind Kumar	S.L.O	-	6:15	B/O	B/O	Reporting	[Signature]	[Initials]

