



SPANDANA

Detailed Show Cause Notice

Date : 11/6/2025

To,
Employee Name : Parveen Kumar
Employee ID : SF0082386
Designation : Credit Assistant
Branch : BH3202-Surajgarha

Subject : Detailed Show Cause Notice

Dear Parveen Kumar,

With reference to the complaint number DC-FY-2025-00894 which has been reported on 28/04/2025.

Following your exit on 12/11/2024 by way of resignation/termination from the organization, it has been allegedly reported that you were involved in a Financial Misappropriation. Consequently, the Company initiated an internal investigation. It has been found that

It has been found that "You have collected 03 EMI's amount of total Rs.7,960/- on 02nd October & 08th November-2024 from 03 Borrower's which were not posted in FIMO nor submitted at the branch.

IA Observations

Fraud Investigation Required :	Yes
Total Fraud Amount	7960
Amount Recovered as On Date	0
Due Amount	7960

Remarks : As per complaint it is observed that LO Praveen Kumar/SF0082386 collected Rs. 7960 from the 03 borrowers but same was not accounted in the FIMO.

You are hereby informed that any deviation on the part of any official of the Company while discharging the official responsibilities or any other deviation from the Company policies during the same is serious misconduct as per the policy and procedures of the Company.

The above act of yours if proven will amount to serious misconduct on your part and gross violation of the Company's Disciplinary policy & procedures and attract serious disciplinary actions.

Given the above you are asked to explain/reply through the mail id or the mobile number which was registered as per the company records, if any, within 21 days of receipt of this show cause notice that why disciplinary action should not be taken against you as per the policy of the Company, failing to which the Company will proceed in the matter as per the records available, on the presumption that you have no explanation and have accepted the above alleged charges.

For Spandana Sphoorty Financial Limited
Authorized Signatory

Radhakrishna Eale
Senior Vice President (Human Resources)