

Spandana Sphoorty Financial Limited
KEY REGISTER

Key Holder 2

Date	Time	Name	Designation	Key No.	Sign.	Name	Designation	Key No.	Sign.
26/9/25	6:00 am	Pankaj Kumar	cm	G1	<i>[Signature]</i>	Rajendra	B.m	G2	<i>[Signature]</i>
30/9/25	6:30	DINESH	B.m	G1	<i>[Signature]</i>	Rajendra	B.m	G2	<i>[Signature]</i>
03/10/25	9:00	Pankaj Kumar	cm	G1	<i>[Signature]</i>	Rajendra	B.m	G2	<i>[Signature]</i>
						<i>[Signature]</i> 10/10/25			
13/10/25	8:30	Yogendra	LO	G1	<i>[Signature]</i>	Rajendra	B.m	G2	<i>[Signature]</i>
6/11/25	9:30	Yogendra	LO	G1	<i>[Signature]</i>	Gulshan Khan	B.m	G2	<i>[Signature]</i>
11/11/25	7:20 am	Yogendra	LO	G1	<i>[Signature]</i>	Rajendra Yadav	B.m	G2	<i>[Signature]</i>
21/11/26	2:00	Yogendra	LO	G1	<i>[Signature]</i>	VIVEK	B.O	G2	<i>[Signature]</i>
5/12/26	7:30	Yogendra	LO	G1	<i>[Signature]</i>	Rajendra	B.m	G2	<i>[Signature]</i>
14/2/26	8:54	Rajesh	B.m	G1	<i>[Signature]</i>	Yogendra	LO	G2	<i>[Signature]</i>
						<i>[Signature]</i> 10/03/26			
4/3/26	6:00 pm	/							

Spandana Sphoorty Financial Limited
KEY REGISTER

Key Holder 2

[illegible]

Spandana Sphoorty Financial Limited

MOVEMENT REGISTER

Date	Name of the Employee	Designation	From / To Branch Office		Place of Leaving	Place of Visit	Purpose	Sign
			Time of leaving	Arrival Time				
12/4	Yogendra	LO	7:25	5:10	Branch	Field	KYC	YS
12/4	Rajesh	BM	10:30	4:00	Branch	Bank	Collection deposit	YS
13/4	Yogendra	LO	7:10	5:10	Branch	Field	KYC/CM	YS
13/4	Rajesh	BM	7:25	6:29	Branch	Field	Collection deposit and field visit	YS
14/4	Yogendra	LO	7:10	7:40	Branch	Field	KYC/CM	YS
15/4	Yogendra	LO	6:55	5:10	Branch	Field	KYC/CM	YS
16/4	Yogendra	LO	7:10	7:25	Branch	Field	KYC/CM	YS
17/4	Rajesh	BM						
17/4	Yogendra	LO	7:15	6:05	Branch	Field	KYC/CM	YS
21/4	Rajesh	BM	7:01	12:00	Branch	Field	Collection deposit	YS
21/4	Yogendra	LO	7:05	6:10	Branch	Field	KYC/CM	YS
21/4	Rajesh	BM	7:00	11:00	Branch	Bank	Collection deposit	YS
21/4	Yogendra	LO	7:10	6:05	Branch	Field	KYC/CM	YS
21/4	Rajesh	BM	7:05	11:30	Branch	Bank	Collection deposit	YS
22/4	Yogendra	LO	7:10	7:40	Branch	Field	KYC/CM	YS
22/4	Rajesh	BM	7:40	6:29	Branch	Field	Collection deposit	YS



Spandana Sphoorty Financial Limited

MOVEMENT REGISTER

Date	Name of the Employee	Designation	From / To Branch Office		Place of Leaving	Place of Visit	Purpose	Sign
			Time of leaving	Arrival Time				
23/4	Yogendra	LO	7:05	7:15	Branch	Field	KYC/CM	YS
23/4	Rajesh	BM	7:21	11:00	Branch	Field	Collection deposit	YS
23/4	Rajesh	BM	7:00	4:00	Branch	Bank	Collection deposit	YS
24/4	Yogendra	LO	7:30	6:05	Branch	Field	KYC/CM	YS
24/4	Rajesh	BM	7:48	6:19	Branch	Field	Collection deposit	YS
25/4	Yogendra	LO	7:15	7:55	Branch	Field	KYC	YS
25/4	Rajesh	BM	7:18	12:01	Branch	Field	Collection deposit	YS
25/4	Rajesh	BM	2:30	7:09	Branch	Field	Collection deposit	YS
26/4	Yogendra	LO	7:06	6:40	Branch	Field	KYC/CM	YS
26/4	Rajesh	BM	7:20	5:40	Branch	Field	Collection deposit	YS
27/4	Yogendra	LO	7:10	6:05	Branch	Field	KYC/CM	YS
28/4	Yogendra	LO	7:00	8:04	Branch	Field	KYC/CM	YS
28/4	Rajesh	BM	7:31	7:10	Branch	Field	Collection deposit	YS
29/4	Yogendra	LO	7:10	7:20	Branch	Field	KYC/CM	YS
29/4	Rajesh	BM	7:30	7:10	Branch	Field	Collection deposit	YS
30/4	Yogendra	LO	6:50	7:05	Branch	Field	KYC/CM	YS
30/4	Rajesh	BM			Branch	Field	KYC/CM	YS
1/5	Yogendra	LO	7:10	6:20	Branch	Field	KYC/CM	YS
2/5	Rajesh	BM	7:15	5:40	Branch	Field	Collection deposit	YS
2/5	Yogendra	LO	7:05		Branch	Field	KYC	YS



Spandana Sphoorty Financial Ltd.

Book No.: Receipt No.:
 Branch : Balesar Date: 28/4/26
 CA Name: Yogendra Day : Tuesday

S.No.	Center No.	Collection Received Rupees
	<u>Siyonka Cg</u>	<u>6350</u>
	<u>Turkey Nagar</u>	<u>1710</u>
	<u>Gard Cg</u>	<u>6210</u>
	<u>Khirsan Asha</u>	<u>6260</u>
	<u>Khirsan Bhoja C,</u>	<u>630</u>
	<u>Saintara Ci</u>	<u>3210</u>
	<u>Saintara Cg</u>	<u>10110</u>
	<u>Tena</u>	<u>1900</u>

Denomination	Number	Total Rupees
2000X		
500x	<u>71</u>	<u>35500</u>
200X	<u>1</u>	<u>200</u>
100x	<u>1</u>	<u>100</u>
50x	<u>1</u>	<u>50</u>
20x		
10x	<u>1</u>	<u>10</u>
Coin		
Total		<u>35860</u>

BM Name BM Sign
 CA Sign
 Cashier / Receiver Name Sign

Spandana Sphoorty Financial Ltd.

Book No.: Receipt No.:
 Branch : Balesar Date: 28/4/26
 CA Name: TCR Day : Tuesday

S.No.	Center No.	Collection Received Rupees
	<u>Opening Balance = 0</u>	
	<u>Today Collection = 35860</u>	
	<u>Bank Deposit = 21260</u>	
	<u>Closing Balance = 14600</u>	

Denomination	Number	Total Rupees
2000X		
500x	<u>29</u>	<u>14500</u>
200X		
100x	<u>1</u>	<u>100</u>
50x		
20x		
10x		
Coin		
Total		<u>14600</u>

BM Name BM Sign
 CA Sign
 Cashier / Receiver Name Sign

Spandana Sphoorty Financial Ltd.

Book No.: Receipt No.:
 Branch : Balesar Date: 29/4/26
 CA Name: Yogendra Day : Wednesday

S.No.	Center No.	Collection Received Rupees
	<u>Saintara</u>	<u>1600</u>

Denomination	Number	Total Rupees
2000X		
500x	<u>3</u>	<u>1500</u>
200X		
100x	<u>1</u>	<u>100</u>
50x		
20x		
10x		
Coin		
Total		<u>1600</u>

BM Name BM Sign
 CA Sign
 Cashier / Receiver Name Sign

Spandana Sphoorty Financial Ltd.

Book No.: Receipt No.:
 Branch : Balesar Date: 29/4/26
 CA Name: TCR Day : Wednesday

S.No.	Center No.	Collection Received Rupees
	<u>Opening Balance = 14600</u>	
	<u>Today Collection = 1600</u>	
	<u>Bank Deposit = 1500</u>	
	<u>Closing Balance = 1000</u>	

Denomination	Number	Total Rupees
2000X		
500x	<u>2</u>	<u>1000</u>
200X		
100x		
50x		
20x		
10x		
Coin		
Total		<u>1000</u>

BM Name BM Sign
 CA Sign
 Cashier / Receiver Name Sign

Spandana Sphoorty Financial Ltd.

Book No.:
Branch : Balesar
CA Name: yagendra
Receipt No.:
Date: Monday
Day: 27/4/26

S.No.	Center No.	Collection Received Rupees
	<u>Thoombli</u>	<u>2460</u>

Denomination	Number	Total Rupees
2000X		
500x	<u>4</u>	<u>2000</u>
200X	<u>2</u>	<u>400</u>
100x		
50x		
20x	<u>3</u>	<u>60</u>
10x		
Coin		
Total		<u>2460</u>

BM Name yagendra BM Sign yagendra
CA Sign yagendra
Cashier / Receiver Name Sign

Spandana Sphoorty Financial Ltd.

Book No.:
Branch : Balesar
CA Name: TCR
Receipt No.:
Date: 27/4/26
Day: Monday

S.No.	Center No.	Collection Received Rupees
		<u>Opening Balance = 0</u>
		<u>Today Collection = 2460</u>
		<u>Bank Deposit = 2460</u>
		<u>Closing Balance = 0</u>

Denomination	Number	Total Rupees
2000X		
500x		
200X		
100x		
50x		
20x		
10x		
Coin		
Total		<u>00</u>

BM Name yagendra BM Sign yagendra
CA Sign yagendra
Cashier / Receiver Name Sign

Spandana Sphoorty Financial Ltd.

Book No.:

Branch :

CA Name:

Receipt No.:

Date:

Day :

S.No.

Center No.

Collection Received Rupees

opening balance - 00
Today Collection - 40982
Bank deposit - 32832
Closing balance - 8150

Denomination	Number	Total Rupees
2000X		
500x	15	7500
200X	1	200
100x	4	400
50x	1	50
20x		
10x		
Coin		
Total		8150

BM Name

BM Sign

CA Sign

Cashier / Receiver Name

Sign

Spandana Sphoorty Financial Ltd.

Book No.:

Branch :

CA Name:

Receipt No.:

Date:

Day :

S.No.

Center No.

Collection Received Rupees

Juditha Cg 20/0
Balesar Satam Cg 6670
Balesar Satam Cg 2130
Bhargava Chavan 200
Dev Aggar 2950
Kui Jetha 2590

Denomination	Number	Total Rupees
2000X		
500x	36	18000
200X	1	200
100x		
50x		
20x	1	20
10x	1	10
Coin		
Total		18230

BM Name

BM Sign

CA Sign

Cashier / Receiver Name

Sign

Spandana Sphoorty Financial Ltd.

Book No.:

Branch :

CA Name:

Receipt No.:

Date:

Day :

S.No.

Center No.

Collection Received Rupees

opening balance - 8150
Today Collection - 18230
Bank deposit - 22300
Closing balance - 4080

Denomination	Number	Total Rupees
2000X		
500x	8	4000
200X		
100x		
50x	1	50
20x	1	20
10x	1	10
Coin		
Total		4080

M Name

BM Sign

A Sign

Cashier / Receiver Name

Sign

Spandana Sphoorty Financial Ltd.

Book No.:

Branch :

CA Name:

Receipt No.:

Date:

Day :

S.No.

Center No.

Collection Received Rupees

opening balance - 4080
Today Collection - 00
Bank deposit - 4080
Closing balance - 00

Denomination	Number	Total Rupees
2000X		00
500x		
200X		
100x		
50x		
20x		
10x		
Coin		
Total		00

BM Name

BM Sign

CA Sign

Cashier / Receiver Name

Sign